

RULES FOR THE USE OF THE BUILDING

THE USE OF THE FACILITIES OF **THE FIRST PRESBYTERIAN CHURCH (FPC) OF EAST AVON, NY** WILL ALWAYS BE AT THE APPROVAL OF THE FPC SESSION WITH THE FOLLOWING RULES TO APPLY:

1. NO ORGANIZATION OR INDIVIDUAL MAY USE THE BUILDING FOR A PROFIT-MAKING ENDEAVOR, OTHER THAN APPROVED ORGANIZATIONS OF THE CHURCH.
2. USAGE WILL BE ALLOWED IF NOT IN CONFLICT WITH REGULAR CHURCH FUNCTIONS.
3. REQUESTS FOR THE USE OF THE BUILDING WILL BE ON A FIRST-COME, FIRST-SERVE BASIS.
4. THE FACILITIES MAY BE USED ONLY BY MEMBERS OR AFFILIATED NON-MEMBERS IF THE REQUEST IS FOR A PERSONAL GATHERING.
5. AT NO TIME WILL THE SERVING OF ALCOHOLIC BEVERAGES BE PERMITTED ON THE CHURCH GROUNDS.
6. GROUPS OR INDIVIDUALS USING THE CHURCH WILL BE REQUIRED TO SIGN LIABILITY RELEASES AS PER THE REQUIREMENTS OF OUR INSURANCE POLICY. THEY MUST SIGN OUT ANY EQUIPMENT LEAVING THE BUILDING ON THE CLIPBOARD BEHIND THE DOOR.
7. INSTRUCTIONS FOR USING GAS STOVES SHOULD BE OBTAINED FROM THE BUILDING USE COMMITTEE.
8. THE BORROWING OF TABLES, CHAIRS, KITCHEN ITEMS OR OTHER ARTICLES WILL BE LIMITED TO MEMBERS AND AFFILIATED NON-MEMBERS ONLY. PERMISSION CAN BE OBTAINED THROUGH THE BUILDING USE FORM.
9. REQUESTS FOR USE OF THE FACILITIES WHICH DO NOT CONFLICT WITH THE ABOVE RULES REQUIRE APPROVAL BY THE SESSION THROUGH A BUILDING USE FORM.
10. THERE WILL BE A CALENDAR OF EVENTS MAINTAINED BY THE OFFICE ADMINISTRATOR.
11. FPC IS A NO-SMOKING FACILITY. NO SMOKING WITHIN THE BUILDING.